



DEVELOPMENT OFFICER

The City of Red Deer

Join a vibrant outdoor centric community filled with trails and breathtaking nature along the winding river valley of Red Deer, in Central Alberta. Red Deer is an economically dynamic region of Alberta situated directly between Edmonton and Calgary along the vital QE 2 corridor. It's a perfect blend of small town friendliness and big city conveniences. Host to the 2016 Memorial Cup and the 2019 Canadian Winter Games, Red Deer continues to welcome all of Canada with open arms.

The Development Officer is responsible for initiating changes, interpretation and enforcement of statutory plans, policy and legislation, while providing high quality customer service. The position evaluates development proposals, meets with various external and internal stakeholders to achieve The City's strategic objectives and application of the Municipal Government Act, as it relates to development.

Ideally to fill this role you will have completed a certificate in Applied Land Use Planning or a diploma in Planning and a minimum of 3 years of related experience.

In addition you will have:

- Extensive knowledge of the functions of municipal government, the application of bylaws and policies, and of the preparation of correspondence, affidavits and orders under the authority of the Municipal Government Act for enforcement purposes.
- Ability to express ideas effectively, orally, and in writing, and excellent organizational, report writing and presentation skills.
- Excellent interpersonal skills and ability to work with external stakeholders and internal stakeholders, and maintain effective working relationships in a multi-disciplinary team environment.
- Strong negotiating skills to resolve conflicts and to achieve the city's strategic objectives
- Ability to read architectural and site plans, and perform various mathematical calculations to determine compliance and/or various relaxations of code and bylaw requirements.
- Ability to work in a high paced environment, with constant interruptions, adjustments to work schedules, and with a high consequence of error.
- Working knowledge of Microsoft Office.
- Ability to obtain membership in the Alberta Development Officer's Association.
- Valid class 5 driver's license and the use of their vehicle for business use.

What we offer:

In addition to the very competitive salary and excellent benefits package, we offer a great work environment with a dynamic and dedicated team of professionals.

We welcome applications until November 30, 2017.

For more information and to apply online, please visit us at www.reddeer.ca/careers or email your application to humanresources@reddeer.ca.



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www.reddeer.ca/hr