Development Planner

A challenging career opportunity is available for an innovative, results oriented individual. The Development Planner will effectively coordinate processes associated with subdivision, development permit and land use bylaw amendment applications. This includes formulation of professional recommendations, administration of Development and Subdivision Servicing Agreements, ensures compatibility of planning proposals with relevant provincial and municipal statutory plans, and undertakes special project research or policy document preparation as required. This role acts as Development Officer and Subdivision Officer for the Town of Okotoks as prescribed in the Town of Okotoks Land Use Bylaw and Municipal Planning Commission Bylaw.

The successful incumbent has a degree in Planning or a related discipline, along with a minimum of 5 years related experience, including working in a municipal environment. An equivalency of education and experience may be considered. Membership in the Alberta Development Officers Association and/or Alberta Professional Planners Institute is necessary. Advanced public relations, written and oral communication skills are required. Candidates must possess a comprehensive understanding of the planning process, Land Use Bylaw and other statutory plans and their applications.

This is a non-permanent position with the ability to work up to 12 months with a 37.5 hour work week.

We are committed to a healthy, vibrant and sustainable community. Our employees are the cornerstone of our organization; working with us will provide you with the opportunity to be part of an ever evolving environment, working with awesome people.

For more detailed information or to apply, please visit our website at www.okotoks.ca. This competition will close June 9, 2019.

We thank all applicants in advance for their interest, but only applicants invited to interview will be contacted by email.