



A great place to work starts with you!

With a population of 32,097, Parkland County offers a range of municipal services and a vibrant mix of agricultural, residential, industrial and recreational opportunities. This unique rural area is situated on the west outskirts of Edmonton, just 20 minutes from downtown, and stretching over 2438 sq. km. of picturesque landscapes.

Now Hiring: Development Officer II (Competition #25-19)

Parkland County has an opportunity for a *permanent, full-time* Development Officer II position in the Planning & Development Services department. Reporting to the Senior Planner, Development Planning, the Development Officer II must demonstrate strong technical planning, presentation, and time management skills as this position is responsible for reviewing and making decisions related to residential and non-residential development permit applications in accordance with the County's Land Use Bylaw and other applicable legislation and responding to compliance certificate requests. The Development Officer II will demonstrate excellent customer service skills through regular interaction with the County's customer base, providing timely information related to development processes and Parkland County's Land Use Bylaw. The Development Officer II represents the County/Department through public consultation processes including open houses and information sessions. When required, the Development Officer II will also provide backup support for the responsibilities of the Development Planner I.

The ideal candidate for this position will have the following:

- Post Secondary Diploma in Planning or a related discipline.
- Applied Land Use Planning Certificate.
- A minimum of two (2) to four (4) years of exceptional customer service experience including the demonstrated ability to respond to and anticipate customer needs in a professional manner.
- Strong conflict resolution, active listening and communication skills.
- Demonstrated ability to manage time effectively, effectively prioritizing high volumes of work with competing timelines.
- Critical Thinking skills with the ability to analyze and evaluate complex challenges to form effective decisions on residential and non-residential development applications.
- Knowledge of land use planning practices.
- Possession of a valid class 5 driver's license and satisfactory driving record.

The total rewards package for this position includes:

A starting annual salary of \$74,800 to \$80,900 based on a 35-hour work week and option to join the Earned Day Off Program.

In addition, extended health and dental benefits, access to our confidential Employee and Family Assistance Program, paid sick time, three (3) weeks vacation a year with your birthday off, flexible work arrangements allowing remote work options (based on position's needs), and personal days. Our organization offers access to physical fitness including an employee on site gym and lunch exercise programs, a Social Club, a health, safety and wellness committee, and a comprehensive training program with extensive learning and development opportunities. Visit our careers page to view the complete [Total Rewards Package](#) for this position!

Additional Information

Interested Candidates are Invited to Apply Online at careers.parklandcounty.com by Thursday, February 13, 2025 at 4:00 p.m.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted. Applications will only be considered through the Parkland County website.

We are committed to fostering an inclusive workplace that welcomes, respects and values the multivariate diversity of current and prospective employees. We strive to provide reasonable access and accommodation throughout the recruitment and employment process. If you have any questions regarding this, please connect with our team at humanresources@parklandcounty.com.

