



Date: May 2, 2025

Time: 10:00 a.m.

Place: Virtual

Present: Jordan Ruegg President  
 Roger Garnett Vice-President  
 Diane Cloutier Treasurer/Conference Liaison  
 Steve Chipchase Membership Committee  
 Kristy Sidock Education Committee  
 Diane Burtnick Executive Assistant, Active Member  
 Shanna Lee Simpson Communications Committee

Absent: Jenny Bruns Secretary

AGENDA	ITEM	ACTION / MOTION
1) Call to Order	10:00 a.m. by Jordan.	
2) Teams discussion surrounding Lunch and Learn Planning for June 5, 2025	<ul style="list-style-type: none"> <li>• Rooms booked for Thurs. June 5, 2025. ADOA board meeting booked for June 6.</li> <li>• Lunch and Learn 12-4 June 5. Board meeting 9-12 June 6. To include venue tour and conference update.</li> <li>• Lunch and Learn Meeting topics:            Steve: Deflection            Jeanneane: Powerplants/Renewable Energy            Darlene: Gravel Pits and regulations            Nicole: Enforcement</li> <li>• Lunch by hotel (with coffee and water break)</li> <li>• Use chat bar on teams to ask if there is time, if not, collect responses for later</li> <li>• Speakers to get \$250 for honorarium</li> <li>• Conference struggling for sponsors, DB said Brokerlink will sponsor Platinum</li> <li>• Conference Update required, including updates on sponsors for Beaumont, what's happening with the tradeshow portion, etc.</li> <li>• CPA conference is deal, they want the ADOA's help with their 2026 conference.</li> <li>• ADOA will have to consider increasing sponsorship to at least cover food, AV and gratuity</li> <li>• Promote what we do for support for help for conference, such as the Communicator and speech on conference planning.</li> <li>• Reality may be that board has to host the annual event for the members.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Roger suggested creating a 'home' for conference, for a 2-3 year period to add value.</li> <li>• Consider sending out letters, similar to conference sponsorship</li> <li>• Info for conference updates: needs deadlines set for Communicator. Recruit time/deadline for hosting municipalities.</li> </ul>	
11) Next Meeting	To be held June 6, 2025 in Edmonton.	
12) Adjournment	Meeting adjourned.	

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President

June 6, 2025  
Date

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Secretary

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