

Date: May 2, 2025

Time: 10:00 a.m.

Place: Virtual

Present:	Jordan Ruegg	President
	Roger Garnett	Vice-President
	Diane Cloutier	Treasurer/Conference Liaison
	Steve Chipchase	Membership Committee
	Kristy Sidock	Education Committee
	Diane Burtnick	Executive Assistant, Active Member
	Shanna Lee Simpson	Communications Committee

Absent:	Jenny Bruns	Secretary
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AGENDA	ITEM	ACTION / MOTION
1) Call to Order	10:00 a.m. by Jordan.	
2) Teams discussion surrounding Lunch and Learn Planning for June 5, 2025	- Rooms booked for Thurs. June 5, 2025. ADOA board meeting booked for June 6. - Lunch and Learn 12-4 June 5. Board meeting 9-12 June 6. To include venue tour and conference update. - Lunch and Learn Meeting topics: Steve: Deflection Jeaneanne: Powerplants/Renewable Energy Darlene: Gravel Pits and regulations Nicole: Enforcement - Lunch by hotel (with coffee and water break) - Use chat bar on teams to ask if there is time, if not, collect responses for later - Speakers to get \$250 for honorarium - Conference struggling for sponsors, DB said Brokerlink will sponsor Platinum - Conference Update required, including updates on sponsors for Beaumont, what's happening with the tradeshow portion, etc. - CPA conference is deal, they want the ADOA's help with their 2026 conference. - ADOA will have to consider increasing sponsorship to at least cover food, AV and gratuity - Promote what we do for support for help for conference, such as the Communicator and speech on conference planning. - Reality may be that board has to host the annual event for the members.	

	• Roger suggested creating a ‘home’ for conference, for a 2-3 year period to add value. • Consider sending out letters, similar to conference sponsorship • Info for conference updates: needs deadlines set for Communicator. Recruit time/deadline for hosting municipalities.	
11) Next Meeting	To be held June 6, 2025 in Edmonton.	
12) Adjournment	Meeting adjourned.	



President

June 6, 2025

Date



Secretary

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