

Date: September 27, 2024

Time: 11:20 AM

Place: The Premier Best Western Hotel, Calgary AB

Present:

Jordan Ruegg	President
Roger Garnett	Vice-President
Diane Cloutier	Treasurer/Conference Liaison
Shanna Lee Simpson	Communications Committee
Kristy Sidock	Education Committee
Steve Chipchase	Membership Committee
Diane Burtnick	Executive Assistant, Active Member

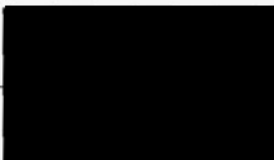
Regrets: Jenny Bruns Newly Elected Board Member

AGENDA	ITEM	ACTION / MOTION
1) Call to Order	11:20 AM	Meeting called to order by Jordan.
2) Nominations for Executive Officers	a) President b) Vice President c) Secretary d) Treasurer	Roger Garnett nominates Jordan Ruegg for President. Steve Chipchase seconds the nomination and Jordan accepts CARRIED Steve Chipchase nominates Roger Garnett for Vice President. Jordan Ruegg seconds the nomination and Roger accepts CARRIED Jordan nominates Jenny Bruns as Secretary. Steve Chipchase seconds the nomination and Jenny accepts (virtually) CARRIED Jordan Ruegg nominates Diane Cloutier for Treasurer. Roger Garnett seconds the nomination. Diane accepts with the condition that a co-Treasurer is appointed to transition the position. Diane Cloutier nominates Kristy Sidock for Co-Treasurer. Steve Chipchase seconds the nomination and Kristy accepts CARRIED Motion by Roger Garnett that Diane Cloutier, Kristy Sidock and Jordan

		Ruegg have signing authority on behalf of the Alberta Development Officers Association CARRIED Motion by Roger Garnett that Diane Burtnick, Diane Cloutier, Kristy Sidock and Jordan Ruegg have access to on-line banking and GIC's on behalf of the Alberta Development Officers Association CARRIED
3) Nominations of Committees	a) Communications b) Memberships c) Education d) Bylaws and Policies e) Conference Liaison	Roger Garnett nominates Shanna Lee Simpson as the Communications Chair. Steve Chipchase seconds the nomination and Shanna Lee accepts. CARRIED Jordan Ruegg nominates Steve Chipchase as the Membership Chair. Kristy seconds the nomination and Steve accepts. CARRIED Roger Garnett nominates Kristy Sidock as the Education Chair. Jordan Ruegg seconds the nomination and Kristy accepts. CARRIED Jordan Ruegg nominates Steve Chipchase as Bylaws and Policies Co-Chair. Roger Garnett seconds the nomination and Steve accepts. CARRIED Steve Chipchase nominates Jordan Ruegg as Co-Chair for Bylaws and Policies. Roger seconds the nomination and Jordan accepts. CARRIED Jordan nominates Diane Cloutier as Co-Chair for the Conference Liaison. Steve Chipchase seconds the nomination and Diane accepts. CARRIED Roger nominates Kristy Sidock as Co-Chair for the Conference Liaison. Steve Chipchase seconds the nomination and Kristy accepts. CARRIED
4) Other Matters	Thank you gifts for Cheryl Callihoo and Natacha Entz regarding the terms served as Executive Board Members for the Alberta Development Officers Association	Motion by Shanna Lee Simpson to purchase a thank you gift for Cheryl Callihoo not to exceed six hundred (\$600.00) dollars. CARRIED

		Jordan Ruegg passes the Chair to Roger Garnett. Motion by Jordan Ruegg to purchase a thank you gift for Natacha Entz not to exceed three hundred (\$300.00) dollars. CARRIED Jordan Ruegg assumes Chair Motion by Roger Garnett to purchase a thank you bouquet of flowers for Diane Burtnick not to exceed sixty dollars (\$60.00) including delivery.
5) Next Board Meeting	Tentative for November, Diane Burtnick will send out a survey on which dates work for everyone	
6) Adjournment	Meeting adjourned at 12:06 PM by Jordan.	

President



January 17, 2025

Date

Secretary



January 16, 2025

Date