**July 20, 2026 ADOA Executive Meeting Minutes**
**Virtual Meeting**

In Attendance

- Jordan Reugg
- Kristy Sidock
- Nathan Hill
- Shanna Lee Simpson
- Steve Chipchase
- Treena Lane
- Jenny Bruns

Called to order by Jordan Ruegg at 2:04 p.m.

**Approval of Agenda**

Nate motioned to adopt the agenda with the addition of (added e+f) Treasurer Update and Conference Update

Motioned to adopt the agenda with the addition of the following items: Treasurer Update, and Conference Updates (2026 and 2027).

Carried.

**AB Web Presentation**
Peter Quinn and Deacon Ross joined online to provide an update on website activity to date. Initiatives shall include: Implement the Online memberships, Create a Job pages and an Events page for conference and lunch and learn events.

Motion by Nate Hill to accept the presentation as information and move forward with the Online Membership, Jobs Page and Events/Conference Pages to be implemented between September 2026 and January 2027.

Carried

**Policy Updates**
Code of Conduct Policy:
Motion by Jenny Bruns to adopt the ADOA Code of Conduct Policy #2026-001 as amended.

Carried

Advertising Policy:
Motion by Nate Hill to adopt the ADOA Advertising Policy #2026-002 as amended.

Steven Chipchase declared a pecuniary interest and abstained from voting.

Carried

Annual Conference Policy:
Motion by Stephen Chipchase to adopt the Annual ADOA Conference Policy #2026-003 as amended.

Carried

**Iron-on Transfers**
Steve Chipchase provided an update on the iron-on transfers, and they have been ordered, and chairs are purchased.

**Follow up on Transition of Bookkeeping Services/Executive Assistant**

a. Inventory - bringing everything to conference for return.
b. Email activity- email, mainly conference registration, has been going out regularly.
c. Credit Card/Bank Processes - issued as directed with a $10,000 shared limit.

Jenny Bruns motioned to go in camera at 4:10 p.m. to discuss personal board information.

Treena mentioned that she has been let go from her current position and is going to be opening a consulting company. Allow a transition period up to the conference AGM, and then she will have to make known she has secured another position or a consulting company. Discussed what to do with the situation.

Jenny Bruns motioned to move out of in camera at this time, being 4:39 p.m.

Motion by Kristy Sidock to allow Treena Lane to continue to serve as Treasurer until the AGM on September 17, 2026. If she has not secured a position of employment, it shall be revisited with the board.

Carried

Jenny Bruns left the meeting at 4:40 PM

**Conference Update**

Carried

Nate Hill has not been able to reach the company that was to present the AI features. Steve Chipchase is to follow up and get back to Nate. Data Centre Panel has backed out of the conference. Steve is to get information for Nate by tomorrow.

Nate Hill left the meeting at 4:45 PM

**Adjournment**
Motion to adjourn by Steve Chipchase at 4:46 PM

Carried





President: Jordan Ruegg

Secretary: Koralyn Lemmon